



## Department of Health

**ANDREW M. CUOMO**  
Governor

**HOWARD A. ZUCKER, M.D., J.D.**  
Commissioner

**SALLY DRESLIN, M.S., R.N.**  
Executive Deputy Commissioner

March 1, 2018

DAL: DAL 18-01  
SUBJECT: ACF Legal Services Agencies and  
Community Resources Providing  
Resident Advocacy Services Guide

Dear Administrator:

This letter is to inform you that the Adult Care Facility (ACF) Legal Services Agencies and Community Resources Providing Resident Advocacy Services Guide has been updated with the most current information, including the Long Term Care Ombudsman and Office for the Aging Local Offices Directories located at the end of the guide. Please update your copy with this information.

ACF Regulations found in 18 NYCCR Part 487.5(f)(5), 488.5(e)(7) and 490.5(f)(7) require that "in addition to the prescribed termination notice, the operator shall furnish to the resident a list of agencies, including the Long Term Care Ombudsman Program, providing free legal services and agencies engaged in resident advocacy services within the geographic vicinity of the facility. Such lists must be provided or approved by the Department and shall include names, addresses and telephone numbers." Operators are responsible to review the information in the guide for accuracy prior to providing it to the resident. If additional agencies and/or other updates are identified, please contact your regional office to notify them of the changes.

The Division of ACF/Assisted Living Surveillance will review the information contained in the guide annually and update as necessary. If you have questions regarding the guide, please contact the Division of ACF/Assisted Living Surveillance at (518) 408-1133 for further clarification.

Sincerely

Valerie A. Deetz, Director  
Division of ACF and Assisted Living Surveillance

Attachment

cc: Mr. Perry-Coon  
Ms. Barrington  
Ms. Hasan  
Mr. Pinto  
Ms. Nickason  
Mr. Vandyke